

COUNTRY OF IMPORT: (Cargo Destination) Click to tick the boxes wherever applicable

☐ BAHRAIN ☐ KSA ☐ KUWAIT ☐ OMAN ☐ QATAR ☐ UAE ☐ YEMEN

OTHERS

TYPE OF APPLICATION

	NEW	RENEWAL	EXTENSION	AMENDMENT	REFERENCE NUMBER	PRODUCT GCTS NUMBER (for Renewal, Extension, or Amendment)
LVE – Gulf Type Examination Certificate	☐	☐	☐	☐		
Toys – Gulf Type Examination Certificate	☐	☐	☐	☐		
Toys – Shipment Certificate (for applicants not linked to Manufacturer)	☐	☐	☐	☐		
Gulf Technical Regulation for Water-consumption Conservation Products	☐	☐	☐	☐		

TRADE PARTNERS

Role in the supply chain: ☐ Manufacturer ☐ Authorized representative ☐ Importer ☐ Distributor

Economic Operator Details

Name
Address

Contact Number
Email
Contact Person

Storage Details in GSO member state
(If different from the main Economic Operator or Importer)

Name
Address

Contact Number
Email
Contact Person

Importer Details
(If different from the main Economic Operator)

Name
Address

Contact Number
Email
Contact Person

Factory Details

Name
Address

Contact Number
Email
Contact Person

INSPECTION LOCATION *(Applicable to Toys and applicants with no access to Manufacturers)*

Place of Inspection (Company Name and Address)

Telephone / Mobile

Contact Name

Email

GCTS ValidityLow Voltage Devices (LVE) ☐ 3 yearsToys ☐ 3 years☐ 4 years☐ 5 yearsWater-consumption
Conservation Products: ☐ 3 years**PRODUCT DETAILS**

Please click on the excel template for the data entry of the product details.

[!\[\]\(f1c5da15572e3e09d343161be98f508d_img.jpg\) Product Details Form](#)**INFORMATION TO EXPORTER**

Kindly ensure these documents are provided with your request as it will facilitate quicker review and response to your request:

1. Commercial Register certificate.
2. Original or copy of (EMC and safety) test report(s) bearing recognized accreditation logo with certification number.
3. Product specifications (E.g. Component list, material list, drawing, etc.)
4. Risk analysis/assessment report
5. Original or certified true copy of authorization letter from manufacturer, if applicant is not the manufacturer confirming that applicant, is authorized to deal in the product.
6. Original or certified true copy of the authorization letter from the owner of the test report (if the applicant is not the owner of test report) confirming that the applicant is authorized to use the test report for application.
7. Conceptual design and manufacturing drawings and schemes of components, sub-assemblies, circuits, etc.
8. Declaration that the same application has not been lodged with any other notified body.

FOR COTECNA PAYMENT SERVICE

Cotecna services will be paid by ☐ Exporter ☐ Importer ☐ Others: please complete below

Company Name

Address

Contact Person

Email

Payment Currency

DECLARATION

By submitting the present Request for Certification, the undersigned hereby undertakes that [Cotecna's Terms & Conditions of Business](#) as well as any additional conditions stated herein apply to this application. Besides, the undersigned represents, to the best of its informed knowledge, that the products listed below, requested for certification and specifically identified in the Certificate of Conformity issued comply with the requirements of the relevant standards and any other regulation applicable to them in case of export, in particular the declared quantity, quality, description (including the brand name, production and expiry dates, batch numbers and markings), absence of recall and/or counterfeit. The issuance by Cotecna of the Certificate of Conformity for such products does not release the applicant of its obligations regarding any and all discrepancies between the certified products and those that are actually shipped to the importing country and that may not comply with the above representation. The undersigned also agrees that any data, results and documentation gathered and/or generated during the performance of this service may be shared with the authorities concerned.

The undersigned hereby undertakes and agrees to the [Certification Agreement for Product Certification Services](#). The purpose of this document is to ensure that the obligations and responsibilities of the certification body and the client are clearly defined.

Name

Date

/ /

- ☐ I/We declare under our own responsibility that the product listed in the previous table satisfy the requirements of (select the option below or both) and has not been lodged with any other notified body.
- ☐ Gulf Technical Regulation for Low Voltage Electrical Equipment and Appliances.
- ☐ GGC Technical Regulation on Children Toys.
- ☐ Water-consumption Conservation Products.
- ☐ We declare that brand/s and model number/s in the above table of product details are not active or certified with any other notified body.
- ☐ We state that we have established protocols to secure the continual adherence of mass-produced items to all relevant standards. Any revisions in the Gulf Standards or technical specifications, to which the product(s) must conform, will be duly considered.
- ☐ We ensure to notify **Cotecna Inspection S.A.** of any changes to the product(s), including changes to the factory where the product(s) are made.

[Click here](#) to subscribe to our mailing list to stay up to date with industry news, market trends, standards and regulations.

Note: The execution of our services is governed by [Cotecna's Terms & Conditions of Business](#) for Inspection available on our website as well as on the reverse side of our certificates

In general, all imported goods may be subjected to or randomly selected for a secondary inspection and testing for both security and trade compliance purposes at the Customs territory. Cotecna performs the evaluation of conformity based on a random sampling of your products and on testing of limited parameters through a risk assessment approach. Thus, by signing this request form, you confirm that you are aware of the customs legislations and regulatory requirements governing the import of your products into the destination country.

Cotecna reserves the right to charge you for re-inspection following: Abortive / Rejected inspections / Cancellation of inspection less than 24 hours prior the scheduled visit / Inspections in 2 or more locations.

Please note that Exporters are not advised to ship the goods to its destination for any Verification of Conformity programme without obtaining final conformity certificate(s) from COTECNA Inspection SA. In case the exporter ships the goods without satisfactory results of inspection, testing and document review or prior to issuance of certificate(s) of conformity, then the exporter will be liable for any claim, delay, demurrages or non-conformity arising from the goods at the destination. COTECNA Inspection SA will not be responsible or liable to pay and compensation, fines or claim amount to the Exporter or Importer in these situations.